



IT'S A STREAMLINE SWITCH! Checklist Worksheet

We'll make it quick — and easy — to switch your accounts to OUR Credit Union. Use this helpful worksheet to make sure you have all the information you'll need to make a streamlined switch to OUR Credit Union!

1. Open your OUR Credit Union account(s) and have the account number(s) ready when completing the authorization forms in the switch kit.

Account Number: Your account number can be found in your welcome packet or by logging into online banking. Simply click on the account from the dashboard and scroll down to view account details. You may also use the OUR CU [ach-decision-chart.pdf](#) to find your account number.

OUR Credit Union's Routing Number: **272-484-373**

2. Gather information to switch direct deposits/automatic deposits using the **Authorization to Change Direct Deposit:**

| | |
|-------------------------|--|
| Employer deposit | Brokerage deposits |
| Government deposit | Child support or court-ordered deposits Social |
| Security Administration | Other _____ |

3. Gather information to switch automatic payments/withdrawals using the **Authorization to Change Automatic Withdrawal:**

| | |
|--------------------------------------|---------------------------------|
| Mortgage/Rent | Auto |
| Club/Membership Dues | Association Fees |
| Cable TV/Satellite, Internet service | Utilities: Electric, Gas, Water |
| Credit Cards, Investments | Phone/Cell Phone |
| Other | Online Billing |

4. Close any unneeded savings, checking & bill payment accounts using the **Authorization to Close Account:**

Other Financial Institutions: _____

Additional money-saving options to explore:

- Refinance your auto loan with OUR Credit Union.
- Refinance your mortgage loan with OUR Mortgage Center.

For additional details or assistance with switching your accounts to OUR Credit Union — just ask! We're glad to help. Please visit any branch office or call **248-549-3838**.